

MINUTES OF A REGULAR MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF ISLAND LAKE, LAKE AND MCHENRY COUNTIES, HELD ON THE 14th DAY OF SEPTEMBER 2006

CALL TO ORDER Mayor Thomas P. Hyde called the meeting to order at 7:30 pm. Those present stood and pledged allegiance to the flag.

ROLL CALL Roll call indicated the following present: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

Also in attendance was: Village Attorney Scott Puma; Kevin Sutherland, Baxter & Woodman Engineers; Police Chief Fellmann; Willie Kootstra, Public Works; and Connie Mascillino, EMA Director.

1. Call to order

Roll Call

Pledge to the Flag

Correspondence Approval of Minutes – August 3, 2006, August 10, 2006 and August 24, 2006

Motion by Trustee Stiller, properly seconded to approve the meeting minutes from August 3, 2006, August 10, 2006 and August 24, 2006.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was declared carried.

COMMITTEE REPORTS

1. BUILDING, ZONING AND ORDINANCE

Trustee Herrmann read the building report for the month of August: Total building permit fees \$2,030.00, total water connection fees \$7,152.00 and total permit fees \$28,182.00. There were 63 permits issued. Total receipts for electrical compliance inspections \$1000.00, Ordinance Violations received \$175.00 and total rental inspection fees collected were \$75.00. Total fees for the month of August collected were: \$28,532.00.

Motion by Trustee Stiller, properly seconded to approve the BUILDING, ZONING AND ORDINANCE report as presented by Trustee Herrmann. Upon voice vote, motion was unanimously declared carried.

2. FINANCE AND ADMINISTRATIVE

Trustee Huff read the Finance and Administration report for the month of August: John Little met with David Hoover from NIMEC to explore the option of deregulation of ComEd, 28 residents have their garbage service suspended because of non-payment, 17 water shut off notices were posted and all have paid or made arrangements, Section B water bills mailed and are due September 28th, 26 move in/move outs for the month of August, Late notices for garbage mailed, John Little attended a discussion about smoke free communities sponsored by Tobacco Free Lake County at Lake County Health Department and the American Heart Association and John Little met with a representative from Bernardi Securities to discuss the Villages need to finance a water tower.

Motion by Trustee Herrmann, properly seconded to approve the FINANCE AND ADMINISTRATIVE report as presented by Trustee Huff. Upon voice vote, motion was unanimously declared carried.

3. POLICE AND PUBLIC SAFETY

Trustee Guido summarized the POLICE AND PUBLIC SAFETY activity report for the month of August: 1270 calls for service, 110 criminal offenses, 2 criminal arrests, 81 ordinance violations, 2 ordinance arrests, 163 traffic citations, 18 accidnets reported, 18 accidnet reports written, 8 warrants served, 40 parking tickets issued and 2 warning tickets issued. Lake County courts collected \$2,296.22. McHenry County courts collected \$8,085.84 and the total for August collected \$17,469.89.

Motion by Trustee Huff, properly seconded to approve the POLICE AND PUBLIC SAFETY report as presented by Trustee Guido. Upon voice vote, motion was unanimously declared carried.

4. PARKS, RECREATION AND EDUCATION

Trustee Schmidt presented the report for the month of September: Monday Creative Playtime began a new fundraising program. They are selling t-shirts, sweatshirts, tote bags, etc. 145 children are enrolled in the program. Trustee Schmidt asked to table the Park and Recreation report until the next meeting.

Motion by Trustee Huff, properly seconded to approve the PARKS, RECREATION AND EDUCATION reports as presented by Trustee Schmidt. Upon voice vote, motion was unanimously declared carried.

5. PUBLIC WORKS

Trustee Stiller summarized the Public Works report for the month of September: The street project is completed and the request for payment is on the list this evening, sink holes in gate 3 were dug out, filled with Grade #9, packed with a jack hammer and hot patched with 2.65 tons of asphalt, a storm sewer basin was repaired at Waterford and Plymouth and at Hyacinth and Hickory, the street sweeper ran in the old part of town, a sidewalk at 984 Plymouth was broken out, framed, tree roots removed and the new sidewalk poured, storm sewer basins were cleaned off and life stations checked, street signs and stop signs were repaired and replaced and the sign inventory was reviewed, Walnut Glen earthwork construction changes reviewed and approved, opened/closed and maintained parks and beach house as required and the beaches were closed after the Labor Day weekend with buoys pulled from the lakes, porta-pottie picked up and beach closed signs were placed at the beaches, water quality sampling at all beaches has been satisfactory, brush was cut and chipped along Burnett in preparation for the water main project, vandalism was cleaned up at Maple Ridge Park and mowing continues to be a high priority.

Water Department: The Water Department repaired water main breaks at the intersections of Ralph Court and Hyacinth, Forest Drive and Judith Drive, completed quarterly meter readings for the original section of town, handed out numerous red tags for delinquent water bills, performed numerous spot inspections during the installed of the Matthews Middle School water main, all 29 residences affected by the CDBG 2004 water main project completed water service hook ups to the new mains, Maneval Construction Co. has completed installing all of the water service stubs for the CDBG 2005 project, the softener media inspection schedule – be opening up one softener to obtain samples and run various tests on October 11, 2006 and Giant Restoration Services completed repainting 166 fire hydrants throughout town. August Operating report: Total gallons pumped: 20.5 million with average gallons per day 660 thousand and peak day gallons 839 thousand.

Motion by Trustee Becker, properly seconded to approve the PUBLIC WORKS report as presented by Trustee Stiller. Upon voice vote, motion was unanimously declared carried.

Trustee Becker asked about number 4 in the water report. Mr. Koostra explained that they freeze a section in order to pull it out. The valve comes out of the main.

6. ECONOMIC DEVELOPMENT

Trustee Becker summarized the Economic Development report for the month of September: Trustee Becker passed out information on the McHenry County Economic Development Corporation from their Online Business Development Center. He also stated that he has met with Todd from this corporation. Trustee Becker stated that the Village can participate and put specs on this website and then people and developers can view what is available in our Village for commercial property.

Motion by Trustee Huff, properly seconded to approve the ECONOMIC DEVELOPMENT report as presented by Trustee Becker. Upon voice vote, motion was unanimously declared carried.

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Consent Agenda Items:

1 Items under the Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. If anyone (board member, staff, or citizen) wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

1. *Approve payment of bills*

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Motion by Trustee Huff, properly seconded to approve the item in the Consent Agenda.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was declared carried.

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1 Agenda Items:

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1. *Approval of Ordinance 1296-06 Supplemental Appropriation*

Trustee Huff stated that there have been some unforeseen expenditures so the budget is in need of being adjusted accordingly. There is a memo attached to the supplemental appropriation that thoroughly explains the areas that need adjusting.

Motion by Trustee Huff, properly seconded to approve Ordinance 1296-06 Supplemental Appropriation

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was declared carried.

2. *Approval of final engineering and plat for Walnut Glen subdivision*

Kevin Sutherland stated that he provided everyone with a letter dated 9/14/06. He addressed item #20, access to the ponds and the bike path. He would like to see that Public Works would be able to get to the bike paths if necessary. Mayor Hyde announced that Dave from the State along with George from the Illinois Department of Natural Resources are here this evening and asked for the Boards approval to allow these gentlemen to speak. Motion by Trustee Stiller, properly seconded. All in favor.

George referred to the Black Crown Marsh which is located on the backside of the Fiddler property. He said that Lake and McHenry County have been working on the bike trails as well as pointed out that

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Walnut Glen is putting in a portion of the bike trail system. The Illinois Department of Natural Resources would like to set aside space and then deed it over to the Village. Their department would then seek an intergovernmental agreement between them and the Village. George explained that once the trails are built and connect, there will eventually be direct access into the Moraine Hills State Park via the bike trail. Mayor Hyde stated that he provided everyone with a copy of the agreement. He is hopefully that eventually the Village will have this trail system and that it will tie into the entire trail system eventually.

Trustee Stiller questioned the pond and if Public Works would have access to the pond. George replied stating that he would like to see both entities join in the agreement and that the Village does and will have the authority to access the pond.

Mr. Sutherland next addressed number 54 and 58. He recommends lighting in the park area. Chief Fellmann was asked to review the photometrics to make sure there is enough lights/lighting in the area. Trustee Stiller questioned if these lights would be for security or for night events and Mr. Sutherland replied that it is only minimal lighting used for security purposes. Mr. Sutherland next questioned if off street parking is appropriate. The park is in the middle of the subdivision and some of houses will face the park. This area is a community feature and will become a gathering place at some point. The specs show walkways in the park with a large width. This particular park is not set up with ballfields, etc., and is more of a passive recreational area. It blends well within the subdivision. Trustee Stiller asked if the park would be dedicated to the Village. Mr. Sutherland said the homeowners association is responsible for this park. Mayor Hyde added that there is a clause in the agreement, that if there is a problem, the Village could take the park back.

Mr. Sutherland pointed out that the Dowell Road improvements have not been included yet. He is okay with Phase 1 and 2. Trustee Herrmann inquired about Phase 2 and the parking arrangement. Mr. Sutherland replied that Phase 2 is where the large park is located. Trustee Herrmann pointed out the gazebo and that it has been improved.

Motion by Trustee Stiller, properly seconded to approve final engineering and plat for Walnut Glen subdivision.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was declared carried.

3. Approval of Ordinance 1297-06 to readopt the Lake County Watershed Development Ordinance

Trustee Becker recalled that it seems like the Board did this already. Attorney Puma explained that the Board did; however, there have since been changes in the flood maps so, the Village has to re-adopt the ordinance. Mr. Sutherland further explained that Lake County made revisions as well as FEMA updated their portion and that this will go into effect in November of this year and that only duo-countied Villages have to do this re-adoption.

Motion by Trustee Stiller, properly seconded to approve Ordinance 1297-06 to readopt the Lake County Watershed Development Ordinance.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was declared carried.

4. *Approval of Save a Life Proclamation*

Motion by Trustee Guido, properly seconded to approve the Save a Life Proclamation.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was declared carried.

1 5. *Appointment recommendations for the Plan Commission*

Mayor Hyde stated that he would like to recommend Wolfgang Neumeir to the Plan Commission. Mr. Neumeir is also serving on the Police Pension Board. Mayor Hyde would like to appoint Jim Grimm as the new Plan Commission Chair.

1 6. *Approval of appointments to the Plan Commission*

Wolfgang Neumeir as a member and Jim Grimm as the Chair.

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Motion by Trustee Huff, properly seconded to approve the recommendation and appointment of Wolfgang Neumeir to the Plan Commission and to approve and appoint Jim Grimm as the Chair of the Plan Commission.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff, Schmidt and Stiller.

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was declared carried.

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Items from the Clerk, Trustees and Department Heads

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1 ▪ *Trustee Becker was hoping to sit down with Frank DeSort and start working on business licenses; however, Frank is on vacation. He will contact Mr. DeSort when he returns. Trustee Becker commented that this should probably go through the Ordinance Committee as well. Trustee Herrmann questioned if there has been an Economic Development Committee meeting yet to go over this issue of business licenses and Trustee Becker replied no, there has not been a committee meeting yet.*

1 ▪ *Trustee Schmidt stated that he received a call from Mark Janeck of Circle Land Development. They discussed the preliminary park layout and Mr. Janeck is in agreement thus far for the park items. The soccer fields will be turned north/south.*

1 ▪ *Trustee Schmidt is working with Scott Puma and Don Augustin on the Prairie Woods park/playground and the park donation agreement. The playground equipment is actually costing approximately \$29,000 plus. Attorney Puma stated that he would like the Board to officially approve the park donation agreement with Prairie Woods.*

1 ▪ *Trustee Herrmann stated that she has nothing to report this week as her Department is on vacation this week. She inquired about item number 4 on the agenda and asked if an official roll call vote needs to be taken. Attorney Puma stated that it is a proclamation so an official roll call is not necessarily; however, the Board should practice what they are most comfortable with and normally do.*

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1 ▪ *Trustee Huff stated that the Finance and Administration Committee met this past week. Discussed was Public Works, Water Department, Police Department as well as Park and Recreation. Mr. Kootstra is going to move*

ahead on a minor project, replacement of the picnic tables as well as getting the Public Works trucks painted that need to be.

- 1 ▪ Trustee Huff stated that the Committee talked about working in conjunction with other Village on a sign making program and equipment. It is quite expensive so several Villages may partake and share the program and equipment. Mr. Kootstra is gathering information and will report back to the Board.
- 1 ▪ Trustee Huff said that the Committee is concerned with long term issues such as the roads throughout the Village and the streets that need to be resurfaced. The MFT funds won't get the Village very far as there is not enough funds to cover what actually needs to be done. He would like to see the Board work on a plan and do more as the Village is falling behind in road repairs and upkeep.
- 1 ▪ Trustee Stiller said that within the budget process there is storm sewer work to be completed. He asked Attorney Puma how to handle the situation of bids as this would be less than \$5000. Attorney Puma stated that this then does not need to be publicly bid as it is under \$5000. Trustee Stiller said that the storm sewer on Janet Drive will be worked on by Bartnick who has provided a quote of \$4200 for the work. 8 inch PVC will go in. The Village will assist Bartnick with removal of dirt and rocks. The Board members were all okay to pursue with this project as stated by Trustee Stiller.
- 1 ▪ Trustee Stiller pointed out that the payment to Geske and Sons in the amount of \$311,141.55 was not on the bill sheet. Attorney Puma replied that under the Consent Agenda it states approve payment of the bills and that this would be included in that vote. Trustee Stiller motioned to approve the payment of this bill, properly seconded. All in favor.
- 1 ▪ Trustee Guido reported that two part time officers have recently been sworn in and will start soon. The Police Committee has released their names.
- 1 ▪ Trustee Guido brought up the letter that was submitted to the Board from the Seniors. Some of the items can be tended to somewhat quickly by Public Works.
- 1 ▪ Trustee Guido brought up that a new Village Hall has become a hot topic of discussion. He said that the Board should come up with their needs and plan for future growth. He proposed that the Board and/or the Mayor speak with some consulting firms to see what it would cost and what it would entail to have someone review the current Village Hall, Public Works, Park and Rec., Police Station, etc., for a full review of needs and to establish a plan. He recommended that every department head be spoken to by the consultants so that each department is interviewed and their needs are spelled out. Trustee Guido recommended then that the findings be brought to the Board along with a plan. He recommended that the Mayor interview several consulting companies, bring his findings back to the Board and then allow the Board to vote on it. Trustee Guido stated that there is approximately \$6000 to \$10,000 under building maintenance and is a budgeted item. Trustee Becker questioned if electrical work had been done last year on Village Hall. Mr. Kootstra stated that there was some electrical work performed; however, it is not hooked up yet. He said that the first phase was done but that this is a multi phase process. A transformer was put in. Trustee Schmidt questioned how a review of the building would be done. Trustee Guido replied that the Board should set the guidelines and to thoroughly dissect this building. Trustee Herrmann recommended that the departments also present their future needs that are projected and projects they would like to consider working on. Trustee Guido said they could meet with each department head, see what is needed, look at the growth patterns, look at the structure of the building, review the roof and transformers, etc. Trustee Huff commented that maybe making significant improvements to the current Village Hall just might be good enough vs. building a new building at this time. Trustee Herrmann suggested looking at the school board and their projections for growth. She said that a lot of data is already available.

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2 Items from the Mayor

- 1 ▪ Mayor Hyde said that Laurie Alexander will once again be collecting candy at Halloween time to donate to the food party. The Board agreed that this was a good program.
- 2 ▪ Mayor Hyde stated that he has several Resolutions for the next meeting having to do with the Marine Corps. 231 birthday and Camp Dunkin candy days.
- 1 ▪ October 5th is the scheduled meeting date to meet with the Seniors to review there issues and concerns.
- 1 ▪ Mayor Hyde welcomed the Board Members to participate in the Wauconda Homecoming Parade on September 23rd.
- 1 ▪ Mayor Hyde announced that Chief Fellmann attended and participated in an assembly with regard to Junior and Senior "wars". The problems of last year were discussed. Concerns were brought forward as well as how this affects families and neighboring communities.

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- 1 ▪ Mayor Hyde asked for Executive Session for this evening.
- 1 Chief Fellmann reported that the Mayor has asked him to participate in the Community Notification Program/System. Wauconda has just adopted this system. It allows for prerecorded messages to be sent via text messaging, emails, etc., to alert people in the event of an emergency. The messages go out to the communities at large.

Chief Fellmann stated that Mayor Hyde has asked him to conduct a security assessment along with review of procedural matters especially with incidents of various kinds happening throughout our country.

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3 Trustee Stiller reported that he has seen as well as has been told that there are a high number of stray cats running around in various areas of our Village and is becoming a nuisance. He is concerned especially with the winter months approaching. Chief Fellmann stated that the Officers are not trained nor do not have the equipment to deal with animal control. That is why McHenry County animal control is often called to assist. He added that if this is not a health problem and threat to the whole community, not much can be done. Trustee Stiller stated that this is becoming a Village wide problem and that it has been mentioned to him that residents are threatening to use pellet guns. He is concerned and would like to see if something can be done to help this problem before someone handles it themselves and someone gets hurt.

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1 Connie Mascillino reported that Saturday EMA will be participating in a drill with Lake County. They will be working with the Lake County amateur radio group.

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Motion by Trustee Stiller, properly seconded to open the meeting to the floor. Upon voice vote, motion was unanimously declared carried.

No public comments were made.

Motion by Trustee Stiller, properly seconded to bring the meeting back to the board. Upon voice vote motion was unanimously carried.

There being no further business, motion by Trustee Herrmann, properly seconded to adjourn to Executive Session for Personnel, land acquisition and litigation. Chief Fellmann was asked to stay and be present.

Motion by Trustee Stiller, properly seconded to come out of Executive Session and return to the Board meeting. All in favor.

Trustee Becker pointed out that the meeting schedule needs to be adjusted for November to accommodate the Thanksgiving Holiday.

Being that no further business was discussed, motion by Trustee Herrmann, properly seconded to adjourn the Board meeting. All in favor.

Meeting was adjourned at 9:50 pm.